

Canyon Del Oro High School



Admissions Policy DORADO PRIDE



This policy will be posted on the school's homepage along with other IB policies for community review. Additionally, the Admissions policy is referenced during IB Diploma Course selection.

Our Mission: To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.

Our Vision: Amphitheater schools and facilities are places where students thrive academically; places parents want their children to go; places where highly skilled people work; and places community members respect because of the high student achievement, caring environment, and focus on individual needs.

We Value: Diversity, creativity, curiosity, diligence, honesty, kindness, caring, fairness, respectfulness, achievement, responsibility, and service to the community.

We Believe:

- All students can learn and achieve.
- Everyone has unique strengths, talents, and needs.
- All students and staff should be responsible for and dedicated to educational excellence.
- Education requires cooperation among the students, parents, school, staff and community.
- The school community deserves a safe and caring environment.
- Our actions reflect our values and dedication to meet student needs fairly and equitably.
- Ample resources are essential to accomplish the Mission

Canyon del Oro High School IB Diploma Admission Policy

Canyon del Oro High School is an International Baccalaureate World School offering an array of school/district developed courses in addition to Joint Technical Education District courses (JTED), Career and Technical Education courses (CTE), Advance Placement (AP) courses and IB Diploma courses. The school adheres to its Open Enrollment Policy as found in the Amphitheater Unified School District No.10 policies (section J-JFB). This Admissions Policy reaffirms support for students with learning accommodations as found in the Amphitheater Unified School District No.10 policies (section I-IHBA-RA-RB-E) and the Canyon del Oro High School's IB SEN policy (December 2016).

Amphitheater Unified School District No.10 policy, section JFB – Open Enrollment, states, The District shall have an open enrollment program pursuant to A.R.S. 15-816 *et seq.* in order to provide educational options for both resident and nonresident students. No tuition shall be charged for open enrollment, except as authorized by applicable provisions of A.R.S. 15-764, 15-797, 15-823, 15-824, and 15-825.

The primary purposes of admitting nonresident students to the District is to fulfill the public policy of the State of Arizona and to achieve and maintain district-wide student enrollment that supports

Policy Implementation: November 2023

To be reviewed: August 2025

the efficient operation of all District schools. The open enrollment program described in this policy shall be placed on the District's website and made available to the public on request.

Definitions

For purposes of this policy and any corresponding regulations, the following definitions shall apply:

Open enrollment means the enrollment of students in a district and/or school other than the district/school designated for the attendance area of their physical residence.

Resident student means a student who resides in the attendance area of an Amphitheater District school and who is attending the school for his/her designated attendance area at the time of their application for open enrollment at a different school. It also includes students who are attending a District school under a certificate of convenience at the time of their application for open enrollment at a different school.

Resident transfer student means a student who resides within the Amphitheater District and who is currently open-enrolled in an Amphitheater District school which is outside the attendance area of the student's residence. It also means eligible children of District employees.

Non-resident transfer student means a student who does not reside within the Amphitheater District and who has previously been approved for open enrollment at an Amphitheater district school and who is currently attending that school.

Non-resident student means a student who resides this state but outside the Amphitheater District and who is seeking open enrollment in the Amphitheater District.

Information and Application

The Superintendent shall prepare a written information packet concerning the District's open enrollment application process, standards for acceptance or rejection, and policies, regulations, and procedures for open enrollment. The packet will be made available to everyone who requests it. Packets will be available at the District's central office and at each school.

The information packet shall include the enrollment application form and shall advise applicants that they must submit open enrollment applications on or before January 15 of each year to be considered for enrollment during the following school year.

Capacity

The Superintendent, in consultation with the school principal, shall annually estimate how much excess capacity may exist to accept open enrollment students. The estimate of excess capacity shall be made for each school and grade level and shall take into consideration:

Policy Implementation: November 2023

To be reviewed: August 2025

- A. District approved staffing levels and ratios.
- B. The number of resident students within school attendance areas.
- C. The number of resident transfer students who were enrolled at each school the previous year.
- D. The number of non-resident transfer students who were enrolled at each school the previous year.

Enrollment Priorities

If the Superintendent has determined that there is excess capacity to enroll additional students, such students shall be selected on the basis of designated priority categories from the pool of students who:

- A. Have properly completed and submitted applications; and
- B. Meet admission standards.

Enrollment priorities and procedures for selection shall be in the order of and in accordance with the following:

- A. *First Priority.* Open enrollment preference shall be given to currently enrolled District students, including resident students, resident transfer students, and non-resident transfer students of the District. If capacity is not sufficient to enroll all of these students, they shall be selected on a proportional and pro-rata basis from among these constituent groups through a random selection process adopted by regulation of the Superintendent.
- B. *Second Priority.* Enrollment preference shall be given to non-resident students. If capacity is not sufficient to enroll all of these students, they shall be selected through a random selection process adopted by regulation of the Superintendent.

Admission Standards

A student who has been expelled or is in the process of expulsion by any school or who is not in compliance with a condition of disciplinary action imposed by any other school or school district or with a condition imposed by the juvenile court shall not be admitted. Acceptance for enrollment may be revoked upon finding the existence of any of these conditions.

Eligibility Guidelines: Students who apply for open enrollment status in the District must:

- A. Submit a completed open enrollment application between December 1 and January 15 of the school year preceding the year in which open enrollment status is sought;

Policy Implementation: November 2023

To be reviewed: August 2025

B. Understand that enrollment is subject to the capacity limit established for the school and/or its grade levels;

C. Generally agree to provide their own transportation. The District may provide transportation to open enrollment students provided that capacity remains available on existing routes and stops after first meeting the transportation needs of students who reside in the school's attendance area. In addition, the District may provide transportation for students attending schools without attendance areas.

D. Agree to abide by the District's Code of Student Conduct for Students and the individual school's rules;

E. Agree to regular and punctual attendance; and

F. Agree that excessive tardiness or absence and/or violations of the Code of Conduct or individual school rules will be cause for revocation of their open enrollment approval by the school principal.

Provision of False Information: Providing false information to the District regarding or for purposes of an application for open enrollment will be cause for application being denied or admission revoked by the Superintendent or the school principal.

Annual Review: All approved open enrollment transfers are subject to review annually. This provision shall not be construed, however, to require all open enrollment transfer students to reapply annually.

Determinations of revocation of open enrollment status by the school principal may be appealed to the Superintendent.

Application and Approval Procedures

The Superintendent shall develop procedures for the receipt, review and approval of applications for open enrollment which shall ensure timely response to parents after consideration of impacts of enrollment upon site and district-level resources.

Transportation

Open enrollment students and their families are normally responsible for providing their own transportation to and from school, except for disabled students whose individualized education plans specify that transportation is necessary for fulfillment of their plans. In that case, the transportation to be provided shall be limited to no more than twenty (20) miles each way to and from the school of open enrollment attendance, or to and from a pick-up point on a regular transportation route or for the total number of miles traveled each day to an adjacent district for non-resident students with disabilities. In addition, the District may also provide transportation to open enrollment students provided that capacity for doing so is available on existing routes and

Policy Implementation: November 2023

To be reviewed: August 2025

stops, after first meeting the transportation needs of students residing in a school's (or schools') attendance area(s). When there are more requests for open enrollment transportation than capacity exists, service shall be provided on a first-come, first-served basis, in the same order as the student's open enrollment status was approved. Preference may be given to District residents and families previously approved to ride the bus.

Transportation services may also be provided to students who attend schools that do not have a defined attendance area.

IB Diploma Programme and Individual IB Course Admissions

The admissions policy to the IB Diploma Programme and individual IB Courses addresses both internal and external candidates in accordance with the above referenced policies and procedures.

Internal Admissions

- Students are advised to follow the academic course selection prior to enrolling in IB courses as detailed in (see [Appendix-1](#))
- Students need to develop an approved plan to make up potential course deficiencies to meet Arizona graduation requirements
- Students meeting prerequisite individual course requirements (reference current course catalog)
- Students who are motivated/determined
- Students whose academic performance is average to excellent
- Students demonstrating commitment to the IB Programme

External Admission

- Student transcripts are analyzed to ensure pre-requisite recommendations have been met (see [Appendix 1](#))
- Students need to develop an approved plan to make up potential course deficiencies to meet Arizona graduation requirements
- Students meeting prerequisite individual course requirements (reference current course catalog)
- Students who are motivated/determined
- Students whose academic performance is average to excellent
- Students demonstrating commitment to the IB Programme

Application Process

Full IB Diploma Programme - Students have the option to take the full IB Diploma, which includes 6 subjects in addition to the Core (Theory of Knowledge, Creativity, Activity, Service and Extended Essay)

Policy Implementation: November 2023

To be reviewed: August 2025

- Students must meet course pre-requisites as published in the course catalog (reference current course catalog). This generally includes appropriate pre-courses and a “C” average or better to fully access the curriculum
- IB DP Admissions applications for the full IB Diploma Programme are released annually at the beginning of January and are ideally submitted by the end of February although we do accept late packets.
- As part of the admissions application, students must submit an original essay that addresses an attribute from the Learner Profile they feel they are strong in and one they would like to develop during their time in the IB DP.
- After applications are submitted, DP candidates will be scheduled for a shadowing experience with a current DP student and we will solicit evaluations by the candidates’ current teachers of all subject areas.
- All of the candidates’ current teachers are asked to fill out an evaluation form to gauge the students’ abilities and readiness for the DP.
- Interviews will be scheduled after admission applications have been reviewed to discuss course offerings and develop appropriate class course selections, shadowing experiences had occurred, and evaluations by current teachers have been received.

Individual IB Courses - Students have the option to take 1 or more IB courses if they choose not to take the full IB Diploma.

- Students must meet course pre-requisites as published in the course catalog (reference current course catalog). This generally includes appropriate pre-courses and a “C” average or better to fully access the curriculum
- Students are encouraged to attend subject course specific presentations and/or consult with course specific teachers to make informed decisions.
- Prospective students complete a course selection form and return it to respective counselors the last week of February during their Sophomore Year.
- The candidates’ current teachers of the same IB subject area the student is requesting to take are asked to fill out an evaluation form to gauge the students’ abilities and readiness for the DP.
- Counselors review course selections and consult with the IB Diploma Coordinator as needed to develop an appropriate course selection.

Appendix-1 - Recommended Pre-IB course selection grades 9-10

#	Freshman Year	Sophomore Year
1	English 9 OR Honors English 9 OR REACH English 9	English 10 OR Honors English 10 OR REACH English 10
2	Spanish OR German OR French OR ASL ¹	Spanish OR German OR French
3	World History OR AP World History	Government & Economics OR AP Government/AP Economics
4	<i>Recommended prerequisites:</i> Biology, Honors Biology, or other science offering	<i>Recommended prerequisites:</i> Physics, Honors Physics, or other science offering
5	<i>Recommended prerequisites include:</i> Alg I, Alg II, Adv. Alg II, Geometry, Adv. Geometry, Pre-Calc, Intro to Calc	<i>Recommended prerequisites include:</i> Alg II, Adv. Alg II, Geometry, Adv. Geometry, Pre-Calc, Intro to Calc, AP Calc AB
6	PE/Fine Art/CTE/Other Elective	PE/Fine Art/CTE/Other Elective

Policy Implementation: November 2023

To be reviewed: August 2025